



To: Club Promotion and Communication Committee
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Press Release for Immediate Publication

Photo: Attach JPEG file.

Headline:

Brief title of 1 to 8 words, Capitalize the important words.

Tag line:

Very short sentence which sparks interest by drawing attention to novelty, controversy, point –of-view, the benefactors or beneficiaries...

Body Copy:

Write the story here with as many specifics as possible. Who, what, where, when, why?

Reporter Name:

Beat:

Date:

Distribution List: Suburban Times, Tacoma News Tribune, Ranger, Business Examiner

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